

## 11/17/2012 Release Notes

### Receive thanks from any key vendor - mail separate checks

Schedule a lot of payments by check to the same vendor? If you schedule them for the same day, we've always combined the payments and mailed one check to your vendor.

But sometimes you want to mail separate checks. Maybe you need a separate check for a tax payment. Or you (and your vendor) like the simplicity of reconciling specific bills with specific checks. Whatever the reason, we now give you a choice: make specific payments on separate checks, or combine payments onto one check.

What about the emails sent to vendors when they get paid? If you scheduled a lot of payments for the same day to the same vendor, they received a lot of email (even though they received only one check). Now we'll send one email for each check. So if you mail separate checks, a vendor still receives separate email confirmations. If you combine payments onto one check, a vendor gets one email.

Your vendors will give you thanks.

### Do our improved Approvals meet with your approval?

Approve bills. Easier. Faster. Simpler. Cleaner.

- Add approvers directly to a bill. Previously, you had to step through several pages. Now it's easier.
- Click Approve (instead of My Bills) on the Payables tab. We've renamed My Bills to Approve. With a more obviously intuitive name, you actually know where to click! Now it's faster.
- Fix denied bills from your To Do list. Customize specific user roles to resolve bills (and vendor credits) that have been denied. Previously, if an approver denied a bill you'd entered, the bill appeared on the Payables tab > My Bills. Now it's simpler.
- Assign one set of approvers to bills that are split. We've removed multiple sets of approvers for split bills. That allowed us to tidy things up. Now it's cleaner.

We think you'll approve.

### Just "Pay"

On the Payables tab, we've renamed Pay Bills to simply Pay.

## Sync with “Xero” effort

Do your accounting in the cloud with Xero? Paying bills and invoicing customers just got a lot easier for you, because we now sync with Xero.

Syncing brings over everything from Xero that you need for your payables and receivables: vendors, customers, products, and details. Syncing also sends your Bill.com payables and receivables transactions back to Xero, efficiently keeping your accounting up-to-date.

Keep using Xero for all your accounting, and Bill.com to pay bills and invoice customers. Everything will be kept in sync - automatically.

## See the last 5 payments to any vendor

Previously, you had to dig through each bill to find a specific payment to a vendor. Now, see the last 5 payments to any particular vendor with no digging whatsoever. So put your shovel away until you need to clear snow from the driveway.

## Send your customers a message right from Bill.com

Have an urgent message for a customer? What if they have a question for you? Exchange messages directly with any customer, from your Bill.com account to the customer website where they sign in to pay you. It's quick. It's easy. And best of all, you get a permanent record of all your exchanges. Keep it all together in your Bill.com account.

Outside these customer conversations, ever need to jot down something about a customer? Their favorite product? Their birthday? Their purchasing habits? We've moved these notes front and center. Actually, they're front and a little off to the right. But they're right where you need them.

We've copied these note-able improvements to Payables, too, so it's easy to store notes about your vendors.

## The Bill.com experience - well, that's obvious

We strive to make your payables and receivables as obvious as possible. Hopefully our most recent improvements make the experience so obvious that we don't even need to explain! But just in case you forgot how it was in the old days (last week), here are a couple highlights:

- We've cleaned up the pop up (modal) dialogs, which hold things like your bills and invoices. We've made it clearer to get to them, and easier to get around inside them.
- We've added some consistency to links and buttons: links take you to another page, buttons make something happen.

Why bother? Because when you know what to expect, you get things done faster. That leaves more time for your business, and more time for yourself.